



is looking for a  
**Production Lead**  
to join our growing family!

Infinity Retail Services is a family-owned company with a great culture that strives to be the best at what we do. We take pride in continuing to cultivate an atmosphere for our team where they can be innovative and make an impact on our community.

**Essential Duties and Responsibilities:**

- Provide leadership and supervision for production personnel. Effectively motivate, train, and communicate with staff to assure superior levels of production, safety, reliability, and quality.
- Ensure that there are adequate materials, supplies, tools, and equipment for personnel to do their jobs and maintain continuous efficient production.
- Communicate job expectations, planning, monitoring, and appraising job results.
- Maintain a culture that supports safety and employee engagement.
- Strive to improve quality and manufacturing processes daily.
- Maintain excellent workmanship standards, organizational skills, verbal, and written communication skills.
- Create a positive working environment by having a positive attitude and willingness to learn.
- Work with counterparts to ensure communication lines are open and a solid relationship is obtained for work needs.

**Requirements and Skills Needed to Succeed:**

- Excellent client-facing and internal communication skills.
- Excellent written and verbal communication skills.
- Excellent organizational skills including attention to detail and multitasking skills.
- Excellent time management skills with a proven ability to meet deadlines.
- Ability to prioritize tasks.
- Strong analytical and problem-solving skills.
- Ability to work flexible hours outside of standard business hours.

Our Mission in life is to create long term career opportunities for our community, by providing innovative & sustainable solutions for our customers.

Education and Experience:

- 2-3 years relevant work experience in a manufacturing environment preferred

**Benefits:**

- Health, Dental and Vision Insurance
- Health Savings Account
- Employee assistance program
- Short & Long Term Disability
- Life Insurance
- Paid time off and paid Holidays
- 401K + 3% Match
- Profit Sharing

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